

National Association of Public Hospitals and Health Systems

1301 Pennsylvania Avenue, NW Suite 950 Washington, DC 20004 202 585 0100 tel / 202 585 0101 fax www.naph.org

# **Policy Intern**

#### **Job Summary:**

Reporting directly to the Assistant Vice President for Policy, your work will help further the policy goals for NAPH. This is a paid internship.

## **Key Roles**

- Conduct background research on issues of interest to safety net hospitals
- Assist with qualitative and quantitative data analyses
- Produce written summaries of research and analyses

## **Basic Qualifications**

• At least one year completed toward Master's degree in public policy, public administration, public health, or related field

# **Additional Qualifications**

- Interest in health care policy, including issues related to Medicaid, Medicare, and the uninsured
- Proficient user of Microsoft Word, Excel, and PowerPoint.
- SAS experience is a plus
- Excellent analytical and problem-solving skills
- Highly detail-oriented and organized in work
- Ability to meet assigned deadlines and manage time
- Excellent communication and interpersonal skills

#### To apply for the Policy Intern position with the National Association of Public Hospitals and Health Systems - please forward your resume, cover letter and a 2-5 page original writing sample that has not been edited by others to <u>careeropty@naph.org</u>

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